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24 June 1963

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Subcommittee on Classification

Minutes of Fifth Meeting, 18 June 1963

MEMBERS PRESENT:

25X1A ARMY - Mr. Harry Jones  
NAVY - Miss Nora Jean Parman  
DIA - [REDACTED] (also representing Air Force)  
STATE - Mr. Benjamin H. Fisher  
NSA - [REDACTED]

25X1A CIA - [REDACTED] Chairman  
[REDACTED] Secretary

OTHERS PRESENT:

25X1A DIA - [REDACTED]  
CIA - [REDACTED]  
ARMY - Mr. Marcus Shapiro

1. Amendment II to the ISC was approved. It was noted that some corrections will be made before distribution. The Members were asked to phone in their copy requirements for the Amendment as well as for sets of the revised pages to the ISC which will be published in the near future as a result of the Amendment.

25X1A 2. [REDACTED] indicated there was a need for an expanded Introduction to the ISC to explain the philosophy underlying the classification scheme. Mr. Fisher concurred and suggested adding a concept of the relationship between indexing and dissemination. After some discussion, the Chairman asked [REDACTED] to put his thoughts down on paper for study and comment by the Members.

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3. [REDACTED] suggested that a future meeting of the Subcommittee could well be devoted to a discussion of the use of the ISC for indexing collection requirements. The Chairman stated he would speak to [REDACTED] of the CIA Requirements Staff and make arrangements for such a discussion at our next meeting.

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4. [REDACTED] explained the Auto-Instructional program for teaching the Intelligence Subject Code as applied [REDACTED]

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[REDACTED] It is used as a teaching device during the first week of the ISC Training Course. Each member was given a set of 12 Units for perusal. It was explained that an additional program is now being contracted for with AIR to develop a program designed wholly for the ISC alone irrespective of system and with emphasis on the methodology of analysis.

5. Mr. Shapiro of the Foreign Science and Technology Center discussed the use and planned use of the ISC in the Center. Having inherited the libraries of the several Technical Services of the Army, FSTC is now faced with maintaining and retrieving from 7 different systems at the same time they develop the 8th one.

6. Mr. Fisher explained in some detail the plans for the indexing project conducted by the Automation Staff of State Department.

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[REDACTED]  
Secretary

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